



ACTION TAKEN REPORT OF THE THIRD IQAC MEETING (2025–26)

Status of Implementation of the Resolutions of the Previous Meeting

The following Action Taken Report presents the progress made on the resolutions adopted during the previous IQAC meeting. The report highlights the initiatives undertaken, their implementation status, and the progress achieved towards accomplishing the identified institutional objectives.

Agenda

1. Discussion on Short-Term Institutional Development Plans

Resolution / Action Proposed: To strengthen research culture through Research Methodology and IPR workshops. To promote research among postgraduate students. Revise an Institutional Development Plan (IDP) with defined timeline. Enhance awareness regarding scholarships and financial assistance schemes.

Action Taken

Minimum of two workshops or conferences focusing on Intellectual Property Rights (IPR) and Research Methodology during the academic session 2026-27 to be conducted. To encourage research and academic engagement, the Research and Development Cell, in collaboration with the Research Coordinator, will facilitate these initiatives by providing seed funding from the college for organizing the conferences.

M.Sc Botany students were guided in undertaking dissertation-based research projects, and all the students completed and submitted dissertations.

A comprehensive Institutional Development Plan with clearly defined strategic goals, timelines, and monitoring mechanisms was prepared and approved for implementation.

Information on Government and institutional scholarship schemes was disseminated through notices, orientation programmes, mentoring sessions, and the college website. Two first-year students have been awarded scholarships under the institution's student support initiative. One student receives a full-fee scholarship sponsored by the Alumni Association, while the other is supported through a full-fee scholarship generously sponsored by the Ms. Sheetal Chauhan Principal of Government School, Brari.

Status: Completed

2. Planning of Long-Term Institutional Development Initiatives

Resolution / Action Proposed: To strengthen the existing Incubation Centre and explore funding opportunities.



Action Taken

A detailed proposal for strengthening the Incubation Centre was prepared to submit to the Department of Industries. Although financial assistance could not be secured due to budgetary constraints, alternative funding agencies, CSR initiatives, and government schemes are presently being explored.

Status: In Progress

Resolution / Action Proposed

To explore schemes for development of e-resources and research support.

Action Taken

Relevant funding schemes for e-resource development, faculty training, and financial assistance were identified and documented for future submission of proposals.

Status: In Progress

Resolution / Action Proposed

Strengthen multilingual learning through the Language Laboratory

Action Taken

The Language Laboratory has been utilized to facilitate Hindi and French language learning under the supervision of Dr. Devina (French) and Ms. Anjana (Hindi), thereby promoting language proficiency among students.

Status: Implemented

Resolution / Action Proposed

Promote collaboration with institutions using AR/VR technologies.

Action Taken

The Departments of Computer Science and Biotechnology initiated discussions with Shoolini University for academic collaboration on AR/VR technologies.

Status: In Progress

3. Research Excellence and Innovation Initiatives

Resolution / Action Proposed



Strengthen research governance through appointment of a Research Coordinator. Promote Industry–Academia collaborative research.

Action Taken

- Dr. Anita Chauhan was appointed as the Research Coordinator to mentor faculty members in identifying funding opportunities, proposal writing, and submission of major and minor research projects.

Status: Completed

Resolution / Action Proposed

Promote Industry–Academia collaborative research.

Action Taken

Discussions with NGO's, industries and academic institutions were initiated to establish collaborative research projects and internship opportunities.

Status: In Progress

Resolution / Action Proposed

Encourage patent filing and Intellectual Property Rights (IPR).

Action Taken

Faculty members were sensitized regarding Integration of AI in teaching and outcome based education, and groundwork has been initiated for organizing dedicated IPR workshops and patent facilitation activities.

Status: Initiated

Resolution / Action Proposed

Prepare an action plan for the Research and Development Cell.

Action Taken

A structured roadmap was initiated focusing on research funding, publication quality, collaborative research, faculty mentoring, and innovation-driven activities.

Status: In Progress



Resolution / Action Proposed

Strengthen academic collaborations through MoUs.

Action Taken

Three MOUs with Shoolini University, Youth Red Cross and NGO Doers have been signed to facilitate student internships.

Status: Completed

4. Inclusivity, Gender Sensitisation, and Accessibility Measures

Resolution / Action Proposed

To organize programmes on women empowerment and community engagement

Action Taken

The Women Cell, Institutional Social Responsibility Cell, Unnat Bharat Abhiyan (UBA), and departments have planned to organize awareness programmes, outreach activities, community engagement initiatives, and events promoting women empowerment, social responsibility, and inclusive development from the academic session 2026-27. The activities to be conducted has been reflected in the IQAC as well as college calendar.

Status: Implemented (Ongoing)

COMPARATIVE CHART HAS BEEN PREPARED EFFECTIVELY MAP TARGETS AGAINST ACTIVITIES.

After reviewing the IQAC Academic Calendar Plan (2025–26), a substantial number of activities have been completed. However, for NAAC Binary Accreditation, the focus should move beyond event-based activities to institutionalized, measurable, outcome-oriented, technology-driven, and impact-based practices.

Status of IQAC Academic Calendar Plan

1. Status Analysis: What Has Been Done

Successfully Completed Areas

1. NEP Orientation Programme, International Symposium on Climate Change
2. Cross-cutting Issues (Gender, Environment, Ethics)
3. Special Programmes for Advanced and Slow Learners
4. Student-Centric Teaching Practices



5. ICT-enabled Teaching Initiatives
6. Innovation Ecosystem Activities
7. Research Methodology Workshop
8. Extension Activities
9. Faculty & Student Exchange (local collaborations)
10. Scholarship Facilitation
11. Staff Welfare Programmes
12. Professional Development Workshops
13. Gender Equity Initiatives
14. Environmental Sustainability Activities
15. Constitutional Sensitization Programmes
16. Community Outreach Programmes
17. Domain Clubs
18. Carbon Sequestration Activities
19. Waste and Water Management Activities
20. Clean and Green Campus Initiatives
21. Blood Donation, Plantation and Social Responsibility Activities
22. Commemorative Days

2. Major Activities Partially Completed (Ongoing)

Area	Gap Identified
Research Publications	Publication targets not fully achieved
Book Chapters & Conference Proceedings	Limited outputs
Library Usage	Need evidence of increased utilization and impact
Alumni Mentoring Circle	Partially functional
Functional MoUs	Shoolini University, NGO Doers, Yoth Red Cross
Faculty Development Support	Limited to duty leave rather than structured support
Institutional Scholarships	Limited alumni sponsorship

3. Major Activities Not Completed

Area	Status
Entrepreneurship through Geotourism	Not Done
Student Exchange Programme	Not Done
Workshop on Data Analytics with IT Industry	Not Done
Guest Lecture on Digital Marketing	Not Done
Ethical Journalism Lecture	Not Done
Social Research on Local Handicrafts & Livelihoods	Not Done
Entrepreneurship Bootcamp	Not Done
Incubation Support for Beauty & Wellness	Not Done



Floral Beautification Project	Not Done
Skill Training for Rural Women	Not Done
IQAC Quality Wall	Not Done
Competitive Examination Support Series	Not institutionalized
Grievance Audit Mechanism	Not documented

Status of Implementation of Institutional Quality Initiatives (All agenda Status)

A. Activities Completed / Successfully Implemented

S.No.	Area	Work Completed	Status
1.	Academic Collaboration	MoU signed with Shoolini University (instead of Jaypee University) for academic collaboration.	Completed
2.	Cyber Security	Cyber Security Workshop conducted.	Completed
3.	Scholarships	Orientation programme conducted for students and parents regarding scholarship opportunities.	Completed
4.	Scholarship Awareness	Awareness sessions and faculty handouts disseminated.	Completed
5.	SEDG Support	Sensitization Programme for faculty organized through Equal Opportunity Cell.	Completed
6.	Bridge Courses	Bridge classes conducted across departments.	Completed
7.	Earn While You Learn	Student exhibition of handmade products organized to promote entrepreneurship.	Completed
8.	Pedagogical Innovations	Innovative teaching practices integrated with periodic monitoring by Academic Monitors.	Ongoing
9.	Remedial Teaching	Remedial classes integrated into regular teaching-learning process.	Completed
10.	Teaching-Learning Digitization	Development of e-content, video lectures, digital repository, digitization of academic records.	Completed
11.	ERP & Administration	ERP implementation, digital communication, biometric attendance and online documentation operational.	Completed
12.	Finance Digitization	Online fee payment, computerized accounts, statutory online compliance.	Completed
13.	Examination System	Online examination processes, digital assessment records and result processing implemented.	Completed
14.	Library Automation	ILMS, OPAC, barcode system and access to N-LIST/ePG Pathshala operational.	Completed
15.	Academic Planning	Digital academic calendar, online feedback, virtual meetings and NAAC documentation implemented.	Completed
16.	Cyber Security Measures	Cyber security proposal prepared and coordinated with website service provider.	Completed
17.	Faculty Capacity Building	Cyber Security sensitization programmes conducted.	Completed



18.	Feedback Dashboard	Dashboard development finalized for implementation from 2026–27.	Completed
19.	Multidisciplinary STEM Projects	Themes identified and implementation roadmap prepared.	Ongoing
20.	Faculty Development	- One-week FDP on Service Rules successfully organized. - NEP orientation programme - FDP on Integration of Artificial Intelligence in Teaching and outcome based education	Completed
21.	Innovation & Entrepreneurship	Tech Fest and Hackathon conducted with student participation.	Completed
22.	Research Promotion	Workshops on ethical research and plagiarism conducted.	Completed

B. Activities Partially Completed / Ongoing

Area	Current Progress	Next Steps
Pedagogical Innovation Monitoring	Innovative pedagogies are being practiced and monitored regularly.	Continue periodic monitoring and document outcomes.
STEM Collaborative Projects	Planning completed.	Execute projects during Academic Session 2026–27.

C. Activities Pending / To be Implemented

S.No.	Area	Work to be Done	Suggested Timeline
1.	Outreach Programmes for SEDG Students	Planned outreach programmes with NGOs/local communities yet to be conducted.	2026–27
2.	Innovation Laboratories	Establish Innovation Labs after receipt of CURIE Grant.	After grant approval
3.	Skill-based & Community Engagement Activities	Implement the activity plan prepared by the Institutional Social Responsibility Convener and Adopted Schools Convener.	From July 2026 onwards
4.	Outcome-Based MoU Activities	Implement structured outcome-screening activities under the Governor Secretariat MoU after approval.	After MoU approval
5.	Feedback Dashboards	Launch class-wise and department-wise digital dashboards.	Academic Session 2026–27
6.	Multidisciplinary STEM Projects	Begin execution of identified interdisciplinary projects.	Academic Session 2026–27



Overall Progress Summary

Implementation Status	Number of Initiatives
Completed	20
Ongoing	2
Planned / Pending	6

Coordinator, IQAC

Shweta
Dr. Shweta Thakur 11/8/26

Chairperson

Sr. Rosily T.L.
Sr. Rosily T.L. 11/8/26
Officiating Principal
St. Bede's College
Shimla - 171 002